



## Memorandum of Discussion

### ACBL Unit 174 Board of Directors Meeting

October 1, 2018

### Westside Bridge Club

#### Call to order

Ken Hudson

Ken Hudson called the meeting to order at 7:05 pm. Directors in attendance: Ken Hudson, Lauri Laufman, Nancy Guthrie, David Henke, Jack LaVigne, Kathleen Malcolmson, Betty Starzec, Daniel Jackson, and Sheryl Thomas. Also present: Nancy Strohmer and Treasurer, Gary Hercules

#### Approval of Minutes

Ken Hudson

The meeting minutes were prepared and emailed to the Board.

**Motion: That the September Minutes be approved with adjustments.**

The motion was made by Sheryl Thomas; seconded by Daniel Jackson; and approved by all.

#### Treasurer's Report

Gary Hercules

The September financial statements are not ready due to the early date of our meeting. They will be ready for approval at the November meeting.

More Financial Discussion from Gary:

Gary asked that he be given an estimate for the August Sectional costs based on the original bill so that we can report the Marriott expense and reduce that amount from our advanced deposit. Final costs have not been established due to the delinquency of the final Marriott bill. Lauri reported that she was sent an email that the bill would be ready on October 2<sup>nd</sup>.

#### Old Business



**August Sectional****David Henke/Betty Starzec**

Financial report of the tournament should be completed soon after resolution of the bill submitted by the Marriott. Lauri is working on the resolution and hopes to have it completed soon.

**Fall Sectional 2018****Nancy Guthrie/Jack LaVigne**

All preparation is on schedule. Meeting with the Marriott is scheduled for October 2<sup>nd</sup>.

Per last month's approved motion (see below), the adjusted budget was presented to the Board.

**Motion: That we give out one additional food hand-out/day than already provided in the budget; the concession be open from 9:30 am - 3:30 pm; and that \$1 coupons be given to the players at each session/day to be used only at the concession.**

**LSR 2019 Schedule****Ken Hudson/Lauri Laufman**

- 1) Event Naming Recognition and Remembrance flyer was reviewed and approved. It will be placed on our Unit Website. Lauri and Nancy Strohmer will begin offering event naming opportunities once posted.
- 2) Mini-Soloway Event Document and Conditions of Contest approved.
- 3) On track for ads on Scorecard.

Betty Starzec discussed potentially using Robert Todd at a future Regional for a full day seminar.

**Nov 2019 Sectional****Jack LaVigne**

Jack, as Chair, is meeting with Dianna Gittelman to discuss scope of the tournament and to visit the site. In order to increase attendance, discussion was potentially opting for "Regionally Rated Play".

**New Member Recruitment / Retention****Ken Hudson**

Nothing to review at this meeting.

**STaC****Lauri Laufman**

Fourteen clubs have registered for STaC.

**GNT****Daniel Jackson**

In July, it was determined that the subsidy offered WBA, BCoH, and Clear Lake for holding Unit GNT Qualifiers would be continued but needed to be requested prior to the Election Sectional. A question regarding addressing a deadline for qualifiers held in 2017 came up and discussion followed.

**Motion: That an email be sent to the Clubs which held Unit GNT Qualifiers in 2017 advising them that they will have until December 2, 2018 to submit their request for the allotted reimbursement along with supporting documentation.**

The motion was made by Lauri Laufman; seconded by Sheryl Thomas; and approved by all.

The publicity flyer for the GNT was presented. Comments as to content, format, etc should be sent to Daniel.

**NAP**

**Daniel Jackson**

Daniel will discuss options for lunch with Beverley Cheatham (BCoH). He is in the process of assembling a list of qualifiers from the club level.

### **Committee Reports**

#### **Club Connection**

**Nancy Guthrie**

Next Club Connection will be held at the Merfish Youth Center on Wednesday, October 3<sup>rd</sup> at 10:30 am.

#### **Charity Report**

**Nancy Strohmer**

Thus far, there have been 5 submissions for consideration of the Unit's 2019 designated charity. They are as follows: Boys and Girls Country, Emergency Aid Coalition, Family to Family Network, Jewish Community Center Meals on Wheels, and Star of Hope.

Deadline for submission is October 30<sup>th</sup>. Nancy will have a summary ready prior to the November Board Meeting so that the Board can make the selection for the Unit's 2019 charity at the November meeting.

#### **Bridge as a Sport**

**Nancy Guthrie**

Great progress is being made on this project. Carol Wilson has done an outstanding job on the wordsmithing. Next steps are: 1) Talk with District and ACBL and 2) Establish a contact with the UIL.



## **Nominating Committee**

**Ken Hudson**

Proposed committee names are: Steve Reichek (Chairman) and Bob Dowlen, Joyce Gore, and Mary McDonald as committee members.

**Motion: That the Board accept Nominating Committee as presented.**

The motion was made by Daniel Jackson; seconded by David Henke; approved by all.

## **Communication**

**Ken Hudson**

Catherine Miller has lost 2 members to her Communication Committee. Vacancies will be posted on the website.

On a go-forward basis from the August Sectional, speakers' topics/notes will be posted on the website (with the speaker's permission).

## **Supplies / Stanchions**

**Jack LaVigne**

Timers and stanchions will be ready for the November Sectional.

## **Awards**

**Sheryl Thomas**

Life Master plaques have been ordered and ready for presentation to the following: Barbara Abney, Barbara Glass, Carole Samuels, and Linda Windham.

Betty Starzec further elaborated on the Bronze Medal for the Senior Pairs which was given to Eddie Wold and Mark Itabashi.

## **Caddy Program**

**Sheryl Thomas**

**Motion: That the Caddy Program Pay Schedule be changed to 1) Eliminate the "Assistant Caddy" and "Assistant Head-Caddy Sunday" for both the Sectionals and Regionals and 2) Increase the Caddy/Session pay from \$35 to \$40/Session for both the Sectionals and Regional.**

The motion was made by Lauri Laufman; seconded by Jack LaVigne; and approved by all.

## **Bridge in Schools**

**Kathleen Malcolmson**

Meeting will be held on Tuesday, October 2<sup>nd</sup> and attended by Kathleen Malcolmson, Betty Starzec, and Dianna Gittelman.

## **New Business**

### **District Report**

**Kathleen Malcolmson**



Nancy Strohmer was elected D16 BOD 2<sup>nd</sup> Alternate. Her term will begin Jan 1, 2019. Dewitt Hudson resigned his position on the Board of Governors. Bob Morris has accepted the appointment for this position for the one year remaining.

Betty Starzec's request for \$150 from D16 to help with the cost of her party to introduce D16 and ABTA teachers to Barbara Seagram was approved.

A Scorecard Committee has been formed to research and propose solutions for reducing the cost of the Scorecard.

Paul Cuneo spoke about a new initiative to promote bridge on Facebook, Instagram, and Twitter. He is looking for volunteers from Unit Boards, Clubs, and Teachers to create Facebook pages and begin promoting them.

The D16 Treasurer's Report was submitted. The District remains in a strong financial position.

**Survey / Sunday Tournament Drop-Off**

**Jack LaVigne**

Jack is in the process of testing the survey with Board members for submission to the general membership.

**Bidding Box Brackets**

**Daniel Jackson**

Discussion was conducted with the bidding box brackets. Board consensus was not to proceed with the brackets.

**By-Law Update**

**Ken Hudson**

No further discussion. To be discussed at the November Meeting.

**NLM Regional at Sectional Tournament**

**Lauri Laufman**

NLM Regional has been sanctioned for our August 2020 Sectional Tournament. Discussion was conducted as to needing more space at the location because of the potential increased attendance.

**Subsidy for I/N or Newcomer Game Mentoring**

**Ken Hudson**

The question was asked by a Club Manager: "Does the Unit still subsidize reviewing of hands after a game by an expert"?

**Motion: That the Unit (per the Procedure Manual) subsidize clubs \$25/session up to \$100/month for an expert to review hands.**

The motion was made by Jack LaVigne; seconded by Betty Starzec; and approved by all.



Kathleen Malcombson is to send an email to all Clubs making them aware of the policy.

### **2019 Board Meeting Schedule**

**Lauri Laufman**

Monday, January 7<sup>th</sup> – Evening Meeting - Westside

Sunday, February 3<sup>rd</sup> Evening – In conjunction with Set-Up for LSR (Feb 4-10)

Monday, March 4<sup>th</sup> – Tracy Gee

Monday, April 8<sup>th</sup> Evening (Election Sectional April 5-7)

Monday, April 22<sup>nd</sup> – Planning Meeting – Tracy Gee

Monday, May 6 – Tracy Gee

Monday, June 3 – Tracy Gee (Sectional June 7-9)

Monday, July 8 – Evening Meeting

Monday, August 5 – Tracy Gee (Sectional Aug 8-11)

Monday, Sept 9 – Tracy Gee

Monday, October 7 – Evening Meeting (Westside)

Monday, November 11 – Tracy Gee (Sectional Nov 1-3)

Monday, December 9 – Tracy Gee

### **Sectional Speaker Compensation**

**Betty Starzec**

**Motion: That the Unit compensate Speakers at Sectional Tournaments with a \$50 gift certificate (consistent with Regional Speakers) effective immediately.**

The motion was made by Betty Starzec; seconded by David Henke; and approved by all.

### **Open or Invitation Games**

**David Henke**

The Forest Club is still listed as an open game; ACBL reports they were told anyone may request to play in the game and may do so if there is space. Ken Hudson will write to the club asking for clarification of the details of making reservations. The purpose of the letter is to ensure that all Unit Members have an equal chance to play in the game.

### **Executive Session**



**A motion was made and approved to go into Executive Session.**

The Board spent 4 minutes in Executive Session.

**A motion to end Executive Session was made and approved by all.**

## **Adjournment**

**Motion: That the meeting be adjourned.**

Motion was approved by all.

Meeting was adjourned at 9:10 pm.

**Next Board Meeting November 5<sup>th</sup> at 9:30 am at Tracy Gee.**

Respectfully submitted,

Nancy Guthrie, Unit 174 Secretary

