



## Memorandum of Discussion

### ACBL Unit 174 Board of Directors Meeting

May 15, 2017

Tracy Gee

#### Call to order

Bill

The meeting was called to order at 8:59am. Directors present - Bill Riley, Ken Hudson, Lauri Laufman, Nancy Strohmer, Dianna Gittelman, Daniel Jackson, John Caudill and Nancy Guthrie. Absent - David Henke. Also in attendance was our Treasurer, Gary Hercules.

#### Approval of minutes

Lauri

The April Board meeting minutes were submitted.

**Motion – Nancy Strohmer made the motion to approve the April meeting minutes as corrected.**

The motion was seconded by John Caudill and approved by all.

#### Treasurer's Report

Gary

Gary completed and submitted the April financial statements to the Board. All have been reviewed and approved by the Verifier.

**Motion – Nancy Strohmer made the motion to approve the December financial statements.**

The motion was seconded by Lauri Laufman and approved unanimously.

#### Old Business

##### April, 2017 Sectional

Nancy/Ken

Ken mentioned there is another \$53 cost to add into set-up costs.



Nancy stated that 750 tables was an all time high for a 3-day sectional. It was noted that there will be an approximate \$2000 loss on this tournament overall and that if we had raised the rates per session slightly, we would have broken even or come out slightly ahead.

There was discussion revolving around the topic of when to hold the annual meeting. Consideration will be given to having some sort of hospitality event and the meeting on Saturday; and then award presentations plus election results on Sunday or hold the meeting and award presentations at the Hospitality event on Saturday and the election results on Sunday.

ACTION ITEM: Bill Riley will draft a proposal for changing the annual meeting.

## **2018 LSR**

**Bill**

Dates for 2018 LSR will remain January 29 - February 4.

Included this year will be added Side Games on Sunday, a 4-Session Pairs Championship mid-week, Bracketed KO's starting 7:30 most days (4-sessions) and Bracketed Swiss daily.

Great news! Dianna Gittelman shared that Larry Laird has generously offered to underwrite/sponsor the 2-Day Championship Pairs Game with further details and naming to be determined.

Dianna is also already working to secure restaurant discounts and door prizes.

### **Motion – Daniel Jackson made the motion to approve the LSR 2018 schedule.**

The motion was seconded by Dianna Gittelman and approved unanimously.

## **June, 2017 Sectional**

**John**

John Caudill reported that everything is going to plan. A meeting with the Marriott is planned to go over details including coffee service time, using 6 oz (not 10 oz) coffee cups, keeping concession area open at a cost of \$50/hr which pays for 2 Marriott staff at \$25/hr for a minimum of 4 hrs. Also, there will be discussion to confirm that the dock is clear for move in/out.

## **August 2017 Sectional**

**Lauri**

Lauri Laufman presented the updated budget and schedule as discussed in last month's meeting. The Sunday Swiss stratification for B has been corrected to 0-2500 it was reconfirmed there will be no 0-5 game because it does not make at sectionals. They automatically will be placed in the other I/N games (49 and 299).



**Motion: A motion was made by Nancy Strohmer to approve the schedule with updated 0-5 wording and modified stratification.**

The motion was seconded by John Caudill and approved by all.

There was also discussion with regard to changing Sunday Swiss to either (1) Bracketed for B and kept as Strati-flighted for A/AX or (2) Bracketed for all as a trial at this Sectional. Currently it is Strati-flighted for all sections.

No change was made. We left it as in past for simplicity's sake and are submitting schedule for ACBL approval.

## **October 2017 Sectional**

**Dianna**

The 3-day October 27-29 Sectional schedule and budget are closer to being finalized. Games are currently proposed to be 10:30 and 3:30 on Friday-Saturday, 10:30 and TBD on Sunday. Final negotiations are in progress and Dianna hopes to be able to present a final budget at the June 5<sup>th</sup> board meeting.

At this particular location, coffee will be available at a cost of \$1 per cup (our unit will be subsidizing \$1.25 per cup to offset the venue's regular price).

Dianna confirmed the Saturday night Casino Party will only cost a \$5 "Buy-In" which will cover the entry, casino activities, dinner and prizes. Event will be 3-hours long and start around 7:00/7:30 based on when the afternoon session ends.

## **Committee Reports**

**Bill**

### **1) Marketing Committee Report**

**Nancy S / Paul Cuneo**

Marketing Committee report from Paul Cuneo follows.

The Marketing committee met on April 29. Most of the meeting was spent planning the Longest Day event which will be held on June 24, from 10 am to 4pm at Memorial City mall.

The location will be by the skating rink as last year. Volunteers from the Alzheimer's Association will participate.

We'll need some supplies from the Unit and will pick them up at the June tournament and return them at the August tournament. These include a screen, bidding boxes, cards, and the projector.

We need volunteers to help at the event and to recruit rubber bridge players to participate. The flyer is being printed and will be distributed to the clubs.

The committee is starting to investigate the possibility of introducing MiniBridge into after school care programs which will use the grant from the Educational Foundation.



Nancy emailed the BOD the "items to be borrowed list" for the Longest Day event. She asked that the BOD attend and/or volunteer this event at Memorial City Mall to support the Alzheimer's Assoc. as well as bridge.

As Education Chair, Dianna said that schools currently being considered for Mini-Bridge include Kipp, St. Agnes and St. Thomas.

## **2) Website and Information Committee Report**

**Nancy S**

Nancy Strohmer submitted the following report:

**Event & Classes Newsletter:** I have thoroughly enjoyed serving as the Editor of the board publication that I developed over 5 years ago. I would like to recommend that Lauri Laufman assume the position of Editor of the publication and am seeking the board's approval for this recommendation. All newsletters since inception are stored in Box.net.

**Website:** Apple will no longer be posting games on the Unit's site effective the end of May. Brigitte Sandifer told Carol Winograd that Apple will place a link to acblunit174.org in a prominent location on their home page. Carol requested this as she is concerned about the effect of the loss of traffic to our website. To date, the link has not been placed.

**As a result of the above report and recommendation:**

**Motion: Dianna Gittelman that Lauri Laufman assume the position of Editor of the Event & Classes Newsletter.**

The motion was seconded by John Caudill and approved by all.

## **3) Club Connection**

**Bill**

It was decided that the board make Life Master Plaque presentations part of Club Connection and that a board member should hand out the plaques.

## **Unit Partnership Desk (Update)**

**Bill**

Update submitted by Nancy Strohmer follows:

I met with Bert Onstott and Carol Winograd regarding the board's request to reinstate the Unit's Home page Partnership Desk. Bert will have the "Desk" up within the next two weeks. Bert, Carol and I provided Bill Riley with a list of suggested candidates to fill the newly-created position of Electronic Partnership Chair. Once Bill selects a candidate, Bert will train the new Chair.

## **Grant Reimbursement (Update)**

**Nancy**

Our unit's reimbursement request for \$500 from ACBL has been tabled until their July meeting which will be held at the NABC in Toronto. (Background: We held a "Learn Bridge in a Day" event in 2014 which we were entitled for reimbursement by ACBL but it wasn't earlier requested.)

## **Board Meeting Schedule 2017-2018**

**Bill**



No changes. Next board meeting is June 5<sup>th</sup> at 7pm at Westside Bridge Academy.

### **LLC Incorporation (Update)**

**Bill**

Since there were differing opinions regarding logistics of setting this up and it doesn't really limit liabilities which was the basis of the initial topic, the board has decided it is not worthwhile pursuing.

### **Executive Session**

The Board went into an executive session from 10:56am to 11:21am.

### **New Business**

#### **Bidding Box Refurbishing (Update)**

**Dianna**

Dianna is looking into options and exploring the cost to clean and transport the boxes. The size of the project appears to be a bit larger than initially envisioned.

#### **BCOH Directors Exam Request**

**Bill**

Ronald Pare and B J Renshaw are being trained as directors. A request was submitted by Pete Hanson to have the exam be sent to him to be administered.

**Motion: A motion was made by Daniel Jackson to approve the request.**

The motion was seconded by Nancy Strohmer and approved by all.

#### **Budget Templates for 3-Day and 4-Day Sectionals**

**Bill**

Bill has been re-designing these forms. He is still working on updating the formulas and presentation to allow for changes in the number of sessions as well as length of each event.

#### **Unit 174 District Representative**

**Bill**

Paul Cuneo is ready to roll off of this position due to his other volunteer commitments on the local, district and national levels. John Caudill suggested that with her permission, Nancy Strohmer would make an excellent replacement. She accepted.

**Motion: Thus, a motion was made by John Caudill for Nancy Strohmer to become the Unit 174 Representative for District 16**

The motion was seconded by Lauri Laufman and approved by all.

### **Future Meeting Date**

Next board meeting is June 5<sup>th</sup> at 7pm at Westside Bridge Academy.

### **Adjournment**

**Motion: A motion was made by John Caudill that the meeting be adjourned.**



The motion was seconded by Nancy Guthrie and approved.

The meeting was adjourned at 11:32am.

Respectfully submitted,

Lauri Laufman, Secretary

