



## Memorandum of Discussion

### ACBL Unit 174 Board of Directors Meeting

March 4, 2019

### Tracy Gee Community Center

#### Call to order

Ken Hudson

Ken Hudson called the meeting to order at 9:30 am. Directors in attendance: Nancy Guthrie, David Henke, Ken Hudson, Daniel Jackson, Lauri Laufman, Jack LaVigne, Kathleen Malcolmson, and Sheryl Thomas. Also present: Nancy Strohmer and Treasurer, Gary Hercules.

#### Approval of Minutes

Ken Hudson

The meeting minutes were prepared and emailed to the Board.

**Motion: That the February 2019 Minutes be approved.**

The motion was made by Sheryl Thomas; seconded by David Henke; and approved by all.

#### Treasurer's Report

Gary Hercules

The December 2018 Financial Statements, the January 2019 Financial Statements and the 2018 Tax Return were prepared and emailed to the Board. Financial statements were verified by Mike Hofmann.

**Motion: That the December 2018 Financial Statements, the January 2019 Financial Statements and the 2018 Tax Return with corrected Board Member information be approved.**

The motion was made by Lauri Laufman; seconded by Daniel Jackson; and approved by all.

#### Old Business



**LSR 2019 Schedule****Ken Hudson/Lauri Laufman**

We had 2,917.5 tables play – down from last year’s total but in line with previous year’s numbers.

Russ Jones, the new ACBL President, arrived on Monday and left Friday morning.

A check in the amount of \$1,690 was presented to SEARCH at the start of Thursday’s afternoon session.

All speakers were fantastic! A big thank you to Betty Starzac for working hard and really coming up with a great line-up.

Event naming revenue was \$2,995 – very close to our budgeted amount.

Best Practices Teacher Workshop went well and 17 attendees had favorable comments. The workshop netted approximately \$250 after refreshment expenses.

A total of \$700 was received from ad sales in the Daily Bulletin.

Advertising; registration gifts; book, clothing, and jewelry sales; and restaurant guides were on par with planning and expectation.

Caddy program had the proper staffing and went well.

Opportunities for next year: ergonomically correct chairs, proper lighting in the Grand Pavilion back section, Sunday lunch ordering process and pricing. A further suggestion was made by Nancy Strohmer that the District breakfast have a Unit sign-off.

**Election Sectional****Nancy Guthrie/Sheryl Thomas**

All is on schedule for the Election Sectional. Meeting with the Marriott on February 21<sup>st</sup> went well. We will make note of the LSR lunch issues to improve the lunch process for the Election Sectional.

Set-up will be at 6:00 pm on Thursday, April 4<sup>th</sup>. A note will be sent out to all Board Members and Candidates for assistance in set-up on Thursday and break-down on Sunday.

A Board Room will be secured for the ballot counting. Kathleen Malcolmson and Daniel Jackson will assist in the by-law vote counting; Ken Hudson will be the verifier for the election count.

**Early Summer Sectional****Sheryl Thomas**

Flyer is being prepared; schedule will be sent to ACBL for approval. Speakers have been confirmed; Committee Chairs have been named.

**August 2019 Sectional**

**Daniel Jackson**

**Motion: That the August Sectional schedule with proposed changes be approved.**

The motion was made by Nancy Guthrie; seconded by Lauri Laufman; and approved by all.

**Motion: That the August Sectional budget with proposed changes be approved.**

The motion was made by Jack LaVigne; seconded by Nancy Guthrie; and approved by all.

**November 2019 Sectional**

**Jack LaVigne**

No further update.

**New Member Recruitment / Retention**

**Ken Hudson**

No report.

**STaC**

**Lauri Laufman**

No report.

**GNT**

**Daniel Jackson**

Daniel will assemble a list of qualifying Unit players for the District final and present by March 25<sup>th</sup>.

**NAP**

**Daniel Jackson**

No report.

**Committee Reports**

**Club Connection**

**Nancy Guthrie**

Club Connection at Lake Conroe Duplicate Bridge Club on March 1<sup>st</sup> was enjoyable and highly received by the Club members. Next Club Connection date and location will be presented at the April meeting.

**Charity Report**

**Nancy Strohmer**

All Clubs have paid for 2018. The Charity Game report will be presented at the April meeting.



There was a correction to the May 2018 meeting minute notes. See copy of the applicable minutes and the change in red:

“SEARCH was discussed as the 2019 **(should be 2018)** Charity Recipient.

**Motion: That SEARCH be approved as the Unit 2019 **(should be 2018)** Charity Recipient.”**

**Bridge in Schools**

**Kathleen Malcolmson**

Because of lack of participation, River Oaks School will not conduct the bridge classes. Will reconsider classes after their construction project (possibly a year). The Duchesne Academy of the Sacred Heart will conduct one week of bridge classes in June.

**Bridge as a Sport**

**Nancy Guthrie**

No further update.

**Supplies**

**Jack LaVigne**

**Motion: That 21 sets of 4 bidding boxes at an approximate cost of \$1,100 be purchased.**

The motion was made by Lauri Laufman; seconded by Sheryl Thomas; and approved by all.

**Motion: That 30 sets of Board labels at an approximate cost of \$180 be purchased.**

The motion was made by Lauri Laufman; seconded by Nancy Guthrie; and approved by all.

The old remaining duplicate boards will be put on the website selling at \$25 per case.

**Awards**

**Sheryl Thomas**

Life Master plaques were purchased for the following people: Elaine Brill, Nancy Guthrie, Lou Bockman, David Littmann, Laura Chandler, Edna Mattei, and Jeff Armstrong.

**Motion: That a \$500 check be sent to Crown Trophy for the future purchase of Life Master plaques.**

The motion was made by Lauri Laufman; seconded by Daniel Jackson; and approved by all.



## New Business

### Marriott Contract Update

**Paul Cuneo**

The Unit has a “hand shake” on a contract with the Marriott with the LSR through 2022. A face-to-face meeting with the Marriott General Manager will be held soon with Paul Cuneo, Lauri Laufman, and Jack LaVigne.

### District Report

**Kathleen Malcolmson**

Decision was made to continue the distribution of the Scorecard “as is” (via mailing).

### By-Law Update

**Ken Hudson**

No report.

### ABA/ACBL Joint Game

**Sheryl Thomas**

On schedule for April 27<sup>th</sup> at the Westside Bridge Academy.

### Kiwanis Tournament

**Ken Hudson**

No update.

## Executive Session

**A motion was made and approved to go into Executive Session.**

The Board spent 3 minutes in Executive Session.

**A motion to end Executive Session was made and approved by all.**

### Chris Compton Request

**Ken Hudson**

Chris Compton had requested to borrow 20 tables and 80 bidding boxes for usage at a bridge class.

**A motion was made that we approve his request with no cost for the equipment but that he pay the transportation costs.**

The motion was made by Nancy Guthrie; seconded by Lauri Laufman; and approved by all.

### Club Histories

**David Henke**

Some club histories will be ready to be posted on the Unit Website in late March.

## Adjournment



**Motion: That the meeting be adjourned.**

Motion was approved by all.

Meeting was adjourned at 11:35 am.

**Next Board Meeting on April 8th at 6:30 pm at Westside Bridge Academy.**

Respectfully submitted,

Nancy Guthrie, Unit 174 Secretary

