



Memorandum of Discussion

ACBL Unit 174 Board of Directors Meeting

June 8, 2020

Go-To Meeting Video Conference/Phone-In

Call to Order

Lauri Laufman

The meeting was called to order at 6:31 pm. Directors in attendance: Joyce Gore, Nancy Guthrie, David Henke, Lauri Laufman, Jack LaVigne, Kathleen Malcolmson, Clif Rice, Sheryl Thomas, Greg May, Kathleen McDougall and Karen Nussbaum.

Others present: Gary Hercules - Treasurer, Paul Cuneo and Betty Starzec.

Board Changeover and Election of Officers

Lauri Laufman

Lauri welcomed the three (3) new board members, Greg May, Kathleen McDougall and Karen Nussbaum. The new officers were then elected.

President – Jack LaVigne

Vice-President – Karen Nussbaum

Secretary – Joyce Gore

Lauri then handed the gavel over to incoming President, Jack LaVigne

Guidelines of Procedures

Sheryl Thomas

Sheryl presented guidelines of procedure for the benefit of the new Board Members on Passwords, Tournament Information, Handouts and Box.

Approval of Minutes

Kathleen Malcolmson

The minutes were prepared and emailed to the Board.

Motion: That the May 2020 Minutes be approved.

Motion was made by Lauri Laufman- Seconded by Sheryl Thomas.

Motion carried



Treasurer's Report

Gary Hercules

The May Financial Statements were verified and emailed to the Board.

Motion: to Approve the May 2020 Financial Statements

Motion made by Lauri Laufman -Seconded by Sheryl Thomas.

Motion Carried

Gary asked if the sanitizers that were ordered for the June Sectional had been received. Lauri assured him they had except those from Dallas.

OLD BUSINESS:

ACBL Up-Date

Paul Cuneo

Paul informed the board that a motion from District 25 that units and districts run tournaments in July was defeated. He said the Virtual Clubs are doing great but that there have been several complaints of cheating on-line. A Task Force of specialists has been setup to investigate this problem. ACBL will continue holding a special fundraising event once a month. Silver Liners took in close to \$200,000. for the league which will offset some of ACBL's projected loss. There is no plan to have sanctioned team games as BBO has no facilities to collect entry fees. ACBL is still doing well with online games.

August 2020 Sectional

Lauri Laufman

Lauri announced Karen Nussbaum would be the Co-Chair for this event, then reported the up-to-date planned details.

November 2020 Sectional

Joyce Gore was appointed to be the chair with Kathleen McDougall the co-chair.

Lone Star Regional 2020

Jack LaVigne and Karen Nussbaum are the chairs for LSR 2021

Committee Reports

	<i>New Member Recruitment/Retention</i>	<i>No report</i>	<i>All</i>
STaC	<i>No report</i>		Sheryl Thomas
GNT	<i>postponed until 2021</i>		Clif Rice



NAP	<i>No report</i>	Clif Rice
Club Connection	<i>No report</i>	Nancy Guthrie
Charity Report		Nancy Strohmer

In the absence of Nancy, Laurie reported that \$642.00 was collected from games held on March 10th & 13th for Dress for Success Houston. Nine (9) clubs participated. A total of \$3,142.00 has been donated to this charity so far this year. This amount includes a \$2.500 donation by Gerald Lott of Compatible Components Corp.

Education		Betty Starzec
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Betty informed the board that the Teachers Program is scheduled to be held at the Lone Star Regional in 2021. She asked that the amount of \$1,700.00 be allotted for this event.

Intermediate/Newcomer	<i>No report</i>	Nancy Guthrie
Member Communications	<i>No report</i>	Jeanne Phelps
Unit <i>Webmaster</i>	<i>No report</i>	Carol Winograd
Supplies		Clif Rice

Clif said he still needs to order computer dot matrix paper but supplies are in good order. He may order a few new bidding boxes for the next tournament.

Awards		Sheryl Thomas
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Sheryl confirmed that all awards have been mailed. This includes the 2 New Life Master plaques (Andrew Farnum & Bob Whitmarsh).

Procedure Manual		Kathleen Malcolmson
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Kathleen informed the board that the Procedure Manual has been emailed to all Board Members including the 3 incoming Board Members. If anyone has lost or did not download them, they are available on Box.com. Jack asked if the By-Laws had been emailed with the Procedure Manual. Lauri informed him they are in the back of the Membership Roster.

Unit Club Manager		Lauri Laufman
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Lauri informed the board that Bill Riley has taken over this position from Paul Cuneo. Unit Club Manager manages special games for the unit.



Fund Raising Update.

Lauri Laufman

Lauri informed the BOD that all unit clubs declined receiving the seed money except for Westside Bridge Academy. WBA has since decided not to participate as they are doing ok and the check has been returned to the district.

NEW BUSINESS:

Board Assignments

Jack LaVigne

Jack reviewed Board Member assignments and made the following appointments:

District Representative	Lauri Laufman
Education Liaison	Betty Starzec/Kathy McDougall
GNT Coordinator	Kathy McDougall
I/N Coordinator	Kathy McDougall
NAP Coordinator	Greg May
New Player Services	Kathleen Malcolmson
STaC Coordinator	Karen Nussbaum
Supply Coordinators	Clif Rice/Greg May
Technology	Greg May

BOD Annual Planning Meeting

Jack LaVigne

The meeting is scheduled for Tuesday June 16th at 1:00 pm via Go-To Meeting Conference/Phone-In. Norm Gautier will be the facilitator of the meeting.

District Awards

Betty Starzec

Betty reminded the Board that if they have a nominee for the Jacoby Award it needs to be in by the end of June. She also said we need to be thinking of nominees for the Star and Goodwill Awards which are due the end of December.

Executive Session

The BOD entered Executive Session at 7:46 pm – exiting at 7:51 pm.

The JULY Board Meeting will be July 6th with time and place to be announced later.



Adjournment

Motion to adjourn was made by Kathleen Malcolmson - Seconded by Lauri Laufman
Motion carried

The meeting was adjourned at 7:55 pm.

Respectfully submitted,

Joyce Gore Unit 174 Secretary

