



## Memorandum of Discussion

### ACBL Unit 174 Board of Directors Meeting

July 9, 2018

### Tracy Gee Community Center

#### Call to order

Ken Hudson

Ken Hudson called the meeting to order at 7:00 pm. Directors in attendance: Ken Hudson, Lauri Laufman, Nancy Guthrie, David Henke, Daniel Jackson, Jack LaVigne, Kathleen Malcolmson, Betty Starzec, and Sheryl Thomas. Also present, Treasurer Gary Hercules.

#### Approval of Minutes

Ken Hudson

The meeting minutes were prepared and emailed to the Board.

**Motion: That the June Minutes be approved.**

The motion was made Betty Starzec; seconded by David Henke; and approved by all.

#### Treasurer's Report:

Gary Hercules

The May and June financial statements were prepared and emailed to the Board.

**Motion: That the May and June Financial Statements be approved.**

The motion was made by Lauri Laufman; seconded by Sheryl Thomas; and approved by all.

Gary Hercules, Treasurer, will not be present at the August Sectional; Lauri Laufman will represent him as the Treasurer until Sunday pm of the tournament.

#### Old Business

June "Big Switcheroo" Sectional

Daniel Jackson



Budget was 580.5 tables. Actual was 620 tables. Total receipts have not been accumulated; thus, profit is TBD. The drop-off in Sunday attendance was discussed. Discussion was centered around education in the stratification terms. The only negative feedback was that 2:30 pm was too late for the Sunday game.

### **August Sectional**

**David Henke/Betty Starzec**

Meeting with the Marriott is TBD. David had one request: The Night Director's room be paid for in lieu of the travel per diem.

**Motion: Should Jennifer Breihan be selected as Night Director for Friday and Saturday nights, she be furnished a hotel room in lieu of her travel per diem.**

The motion was made by Daniel Jackson; seconded by Sheryl Thomas; and approved by all.

### **Fall Sectional**

**Nancy Guthrie/Jack LaVigne**

The budget and schedule were presented. Changes were suggested, made, and reflected in the modified budget and schedule.

**Motion: The modified budget and schedule be approved for the Fall Sectional.**

The motion was made by Lauri Laufman; seconded by Betty Starzec; and approved by all.

### **LSR 2019 Schedule**

**Ken Hudson/Lauri Laufman**

Betty Starzec reported about Mini-Soloway statistics: "Cincinnati typically had 4 pro teams and they had 7 (which translates into more room nights). Their table count went up approximately 70 tables. The tournament in Reston, VA did well though I don't know the official stats but the event was well received".

Flyer was discussed and no changes suggested.

**Motion – That the flyer be approved to be sent to ACBL.**

The motion was made by Jack LaVigne; seconded by Sheryl Thomas, and approved by all.

Discussion was held to potentially: include Mini-Soloway; increase the Strati-Flighted Swiss points to 5,000; and change the Sunday Swiss from A/X plus bracketed to A/X/Y



plus bracketed at the 2020 Regional.

**Fall 2019 Sectional**

**Lauri Laufman**

No changes since the last meeting. Contract has been approved and \$1,000 check has been sent to Moody Gardens as a deposit.

**New Member Recruitment / Retention**

**Ken Hudson**

Betty Starzec announced that she has been appointed by Paul Cuneo to join a panel on how to recruit new players to bridge, increased club participation, also how to recruit new teachers. She asked that if we have any ideas, please let her know.

**STaC**

**Lauri Laufman**

No update.

**GNT**

**Daniel Jackson**

Discussion was held to encourage the 3 full-service clubs to hold GNT qualifiers.

**Motion – That the 3 full-service clubs be offered \$100/game (no more than \$300) for GNT qualifiers. The clubs are responsible for requesting the subsidy and requests must be made before the Election Sectional.**

The motion was made by Nancy Guthrie; seconded by Betty Starzec; and approved by all.

**Committee Reports**

**Club Connection**

**Nancy Guthrie**

Nancy reminded everyone of the Katy Sanctioned Wednesday Stratified Open Pairs game on July 11<sup>th</sup>. Lunch at Salt and Pepper Restaurant, 811 Avenue D, Katy at noon. 1:00 pm for the game. Cost: \$3 (No charge if lunch bought).

**Charity Report**

**Ken Hudson**

Unit charity games are scheduled for Dec 10 (ACBL Charity Game), Dec 12 (Unit Charity Game for SEARCH), Dec 13 (ACBL Charity Game), Dec 14 (Unit Charity Game for SEARCH). The structure of the games (ACBL/Unit/ACBL/Unit Charity), is set by ACBL.

**Bridge in Schools**

**Nancy Guthrie**



Dianna Gittelman is to prepare a wordsmith document in August (delayed because of her travel schedule).

**Storage Bins / Timers / Stanchions**

**Jack LaVigne**

Jack presented 4 options to replace the existing stanchions. Discussion was posed. Jack is proceeding with the stanchion selection based on the flatwood base, PVC riser, and the appropriate topper.

**A motion was made that Jack coordinate with the designated vendors to come up with a viable solution.**

Motion was made by Nancy Guthrie; seconded by Sheryl Thomas; and approved by all.

Jack then presented options for the clock replacement. Discussion incurred. Decision was made to defer the choice until further investigation.

**Open / Invitational Games**

**David Henke**

No further update.

**Regional at Sea**

**Kathleen Malcolmson**

Alice Travel has proposed a date for a Regional at Sea to depart Galveston 2 weeks prior to the Unit LSR in February 2019. District voted to “not accept” the proposed date, as it is likely to interfere with the LSR attendance.

**Executive Session**

**A motion was made and approved to go into Executive Session.**

The Board spent 5 minutes in Executive Session.

**A motion to end Executive Session was made and approved by all.**

**Approved Speaker List**

**Betty Starzec**

Betty Starzec has been requested to lead the project of updating the approved speaker listing.

Betty will present an updated listing of approved speakers to be reviewed at the next August 6<sup>th</sup> Board meeting.

**Procedure Manual / Historical Data in Box**

**Lauri Laufman**

Lauri (as sent via email to the Board Members) went through her proposed changes to the Procedure Manual. One of the proposed changes addressed required submissions to Box by the Tournament Chair upon completion of a Tournament. Discussion was held to ask



prior Tournament Chairs or other potential persons to assist in the completion of the missing historical data.

**A motion was made to approved the proposed changes to the Procedure Manual.**

Motion was made by Jack LaVigne; seconded by Betty Starzec; and approved by all.

#### **Awards**

**Sheryl Thomas**

Life Master Awards and congratulatory notes were sent to Lorita Tipson and Victor Tong.

It was also proposed to Sheryl that she order 10 new Unit badges with the additional words of “Houston TX” on them.

#### **New Business**

#### **Caddy Update**

**Sheryl Thomas**

Sheryl reported that Kim Estes has been hired as the new Lead Caddy. She will work with Randy and Sue during the August Sectional for training. She will be compensated as a Caddy for the August Sectional and the Head Caddy for the November Sectional.

#### **District Update**

**Kathleen Malcolmson**

The Best Practices Teacher Program scheduled for the February 2019 LSR was approved to be funded by District.

Discussion was held on possible changes to the manner of the Scorecard distribution for the purpose of decreasing mailing costs. It was decided to continue to look into all the issues affected by the proposed changes before making a final decision.

It has been noticed that current ACBL procedures for handling entry funds are not always followed at tournaments. The ACBL stresses that they must be followed at every tournament for the safety of staff, as well as security of the funds.

#### **Survey**

**Jack LaVigne**

Jack proposed that he work on wording for a survey monkey on “less attendance on Sunday” at the tournaments.

**A motion was made that Jack work on this project.**

Motion was made by Betty Starzec; seconded by Sheryl Thomas; and approved by all.



**Marriott Contracts**

**Ken Hudson**

No further update.

**Adjournment**

**Motion: That the meeting be adjourned.**

Motion was approved by all.

Meeting was adjourned at 9:40 pm.

**Next Board Meeting August 6<sup>th</sup> 9:30 am Tracy Gee Community Center**

Respectfully submitted,

Nancy Guthrie, Unit 174 Secretary

