



Memorandum of Discussion

ACBL Unit 174 Board of Directors Meeting

December 8, 2014

Tracy Gee

Call to order

Beverley Cheatham

Beverley Cheatham, president of unit 174, called the meeting to order at 9:30AM.

Directors present were: Bob Armstrong, Beverley Cheatham, Chuck Ensor, Daniel Jackson, Bill Riley and Nancy Strohmer. Gary Hercules, treasurer for unit 174, was also present.

Rhonda Bryant, Kathy Hughes and Tom Martinsen were absent.

Bert Onstott was present at the request of the Board to discuss various tasks he performed in support of the Board

- The first topic addressed the application of the privacy policy to be followed by Unit 174 in the Unit 174 Directories, paper copy as well as the electronic version. Bert explained the current procedure and the newly published ACBL privacy policy. He suggested that we should put every name into the directory with the word "Confidential" in those fields (address, phone number and email address) the member says should not be shared. He volunteered to contact ACBL to get approval to allow Unit 174 to follow the ACBL version to allow for consistency.
- Bert then asked the Board to investigate another resource for printing the member stickers at the LSR 2015. It is not a complicated procedure but does require time every night. When done be the same person who publishes the results (names and pictures of winners) of each day's sessions, the time consumed starts to mount up. The Board agreed to look for someone to take this over.
- The third item was the identification of a person to back up Bert in his duties with the Unit Website. Daniel Jackson agreed to take the steps to do so, including the purchase of the "Dreamweaver" software required to perform some of the tasks in maintaining the website.
- After these discussion items, Bert excused himself and immediately left the meeting.

Approval of minutes

Bob Armstrong

Bob had emailed copies of the November minutes to the Board members.

Motion: That the November Minutes be approved.

The above motion was made by Nancy Strohmer and seconded by Daniel Jackson. The motion was approved by all present.



Treasurer's Report

Gary Hercules

Gary Hercules had emailed copies of the Treasurer's Report prior to the meeting. The Verifier's Report was received via email from Mike Hofmann with the statement that transactions presented in the Treasurer's Report agreed with the latest bank statement. Gary and Chuck agreed to rework the template used for budgeting sectionals.

Motion: That the November Treasurer's report be approved.

The above motion was made by Bob Armstrong and seconded by Bill Riley. The motion was approved by all present.

Gary then requested a recap of the STaC by the various clubs so he can send payment to ACBL.

District Report

Paul Cuneo

There was no District Meeting report

Old Business

LSR 2015

Beverley Cheatham / Nancy Strohmer

Beverley reported that we have the revised flyer but it did not make the bulletin but will be in "The Scorecard". Some of the directors have agreed to spread copies of the flyer. We will work on additional distributions. Beverley distributed a revision of the budget.

Motion: That the revised budget be approved.

The above motion was made by Bob Armstrong and seconded by Nancy Strohmer. The motion was approved by all present.

Event naming – Nancy reported that it was going well.

Charity Game on Monday – The discussion was to decide which charities would receive the benefit. One must be a district charity. Dan Morris suggested that it be "Grass Roots" which would return monies to the Units within the District. Beverley recommended that we also give the second game to "Grass Roots". It was decided to table the decision until a later meeting.

November 2014 Sectional

Chuck Ensor / Rhonda Bryant

Chuck presented the report on the sectional. Table count was less than budgeted which resulted in a small increase in the loss over budgeted. The primary comment was on the lighting. He also commented on the lunches and the buffet hours. All in all, it was a reasonably successful tournament. Nancy reported that she had received several comments about the location. A number of the comments were in favor of centrally located venues. A General discussion followed about alternatives for increasing attendance based on the venue selection.

Motion: That the November Sectional in 2016 also be held in League City.

The above motion was made by Chuck Ensor and seconded by Bob Armstrong. After some discussion, the motion was tabled until the February board meeting.



April 2015 Sectional

Nancy Strohmer / Chuck Ensor

Chuck presented the proposed budget.

Motion: That the budget for the April 2015 Sectional be approved.

The above motion was made by Daniel Jackson and seconded by Bill Riley. The motion was approved by all present.

Nancy reported the names of volunteers for hospitality and partnership chairs. Everything else is going well.

Beverley mentioned that we needed to set dates for on-line voting as we get closer to the date.

June 2015 Sectional

Bob Armstrong / TBD

Bob presented the planned schedule for the tournament.

Motion: That the schedule for the June 2015 Sectional be approved.

The above motion was made by Chuck Ensor and seconded by Nancy Strohmer. The motion was approved by all present.

August 2015 Sectional

Beverley Cheatham / TBD

Beverley asked for recommendations for the schedule. The general consensus was to drop two session knockouts in favor of a four session knockout. There was a discussion about incorporating a Board-a-match into the schedule and other issues. Beverley agreed to present a revised schedule at a later meeting.

November, 2015 Sectional

Bill Riley/Daniel Jackson

No progress to date. Daniel will prepare the voting slips for the name the tournament.

GNT/NAP/STAC

Tom Martinsen / Bill Riley

GNT – No report

NAP – No report

STaC – Bill reported that STaC was scheduled for week of December 8 – 14. Some clubs have decided to not hold STaC because of the effort versus reward.

Preamble

Bob Armstrong

No progress to date. Daniel will prepare the voting slips for the name the tournament.

ABA/ACBL Bridge Event

Nancy Strohmer

Nancy reported that the event is now scheduled for February 28 at Tracy Gee. Gloria Cooper has agreed to represent the ABA as the event co-chair. Flyers have been prepared.

Selected Areas of Interest

Group

Bill Riley - Visitation is proceeding. No further visits scheduled for December. Visits will resume after the first of 2015.

Bob Armstrong – The bylaws use the word “attend”, however they were written prior to the easy use of conference calls. The consensus of the board was to view participation by conference call



is deemed to be counted as attendance. The bylaws also require that the Board give approval of any expenditure in excess of \$100. Approval of the annual budget covers this requirement with one possible exception, supplies. The consensus was to allow the supply coordinator to send an email to the Board prior to the purchase in excess \$100 of new supplies. The Board would then reply with an approval email to be followed by formal approval at the next board meeting.

Election Judges & Sandra Clark Replacements

Beverley Cheatham

As reported in the November minutes, Pat and Owen Bunn have consented to continue as the Unit 174 Election Judges.

Catherine Miller has volunteered to replace Sandra Clark as the Communications Chair

Motion: That the Board approve Catherine Miller as Communications Chair

The above motion was made by Chuck Ensor and seconded by Nancy Strohmer. The motion was approved by all present.

New Business

Daniel Jackson asked for Board approval to purchase Dreamweaver.

Motion: That the Board approve Catherine Purchase of Dreamweaver

The above motion was made by Chuck Ensor and seconded by Bill Riley. The motion was approved by all present.

Executive Session

Beverley moved the meeting to a brief Executive session

The board was in executive session for 2 minutes.

Future Meeting dates

The next UNIT Board meeting will be held on Monday January 6, 2015 at 9:30 at Tracy G

Adjourn

Motion: That the meeting be adjourned.

The motion was made by Bill Riley, seconded by Nancy Strohmer and approved at 10:15 AM.

Respectfully submitted,

Bob Armstrong, Secretary

