



## Memorandum of Discussion

### ACBL Unit 174 Board of Directors Meeting

August 5, 2019

### Tracy Gee Community Center

#### Call to order

Lauri Laufman

Lauri Laufman called the meeting to order at 9:30 am. Directors in attendance: Cindy Cox, Nancy Guthrie, David Henke, Daniel Jackson, Lauri Laufman, Jack LaVigne, Clif Rice, and Sheryl Thomas. Also present: Brigitte Sandifer, Nancy Strohmer and Treasurer, Gary Hercules.

#### Approval of Minutes

Lauri Laufman

The meeting minutes were prepared and emailed to the Board.

**Motion: That the July 2019 Minutes be approved.**

The motion was made by Daniel Jackson; seconded by Sheryl Thomas; and approved by all.

#### Treasurer's Report

Gary Hercules

The July financial statements were prepared and emailed to the Board. They were verified by Patrick Tourais.

**Motion: That the July Financial Statements be approved.**

The motion was made by Sheryl Thomas; seconded by Daniel Jackson; and approved by all.

#### Old Business

##### Early Summer Sectional

Sheryl Thomas/Kathleen Malcolmson

No report.



**August 2019 Schedule****Daniel Jackson/Clif Rice**

All planning is “on track” and progressing on schedule.

Daniel and Clif proposed that they prepare a “restaurant flyer” in conjunction with the Houston Restaurant Week to be a perk to our bridge players. All Board members were in favor.

Reminder of the 6:00 pm set up for Wednesday, August 7<sup>th</sup>.

**Nov 2019 Sectional****Jack LaVigne/Cindy Cox**

Magician is scheduled for Friday. Jack will check the easel provisions by Moody Gardens.

**LSR 2020 Regional****Lauri Laufman/Jack LaVigne**

The flyer is official and has been posted on the ACBL website.

**Motion: That the LSR 2020 Budget be approved.**

The motion was made by Cindy Cox; seconded by Sheryl Thomas; and approved by all.

**New Member Recruitment / Retention****Lauri Laufman**

Bert Onstott, Beverley Cheatham, and Jim Ochsner have all approved their hosting a Saturday Member Guest Social Duplicate event at WBA, BCoH, and Clear Lake. Board will now confirm with each the date of Saturday, September 21<sup>st</sup>, event format for each, and then begin promoting.

**STaC****Sheryl Thomas**

The October STaC week has been determined: October 7-13. The December dates are still TBD.

**GNT****Daniel Jackson**

The GNT national finals have concluded. Congratulations to Unit 174 members: Thomas Rush, Suv Biswas, and Wes Peirce who won the Flight B event.

**NAP****Daniel Jackson**

Club games are in progress. If members want to play in the District 16 final on January 18<sup>th</sup> and 19<sup>th</sup> in San Antonio, they need to ensure that they play and qualify before the end of August. As a bonus, the NAP qualifying games award more points than the normal club game.

**Committee Reports**

**Club Connection****Nancy Guthrie**

Next Club Connection will be held at the Fort Bend-Sugar Land location on Tuesday, August 20<sup>th</sup> at 9:00 am.

**Charity Report****Nancy Strohmer**

The ACBL Board of Directors has designated February as Education Foundation month.

Thus, the District 16 Charity Games have been moved to March:

Monday, March 9: Grassroots Game

Tuesday, March 10: Local Charity

Wednesday, March 11: Grassroots Game

Friday, March 13: Local Charity

The process for selecting the Unit 174 2020 designated charity will begin in the next few weeks starting with an Eblast Unit-wide stating that we are taking grant nominations. Deadline for submissions will be October 31<sup>st</sup>. Carol Winograd will be assisting with the recommendations.

**Directory****David Henke**

No report.

**Education****Kathleen Malcolmson**

No report.

**I/N****Cindy Cox**

For the August Sectional, Cindy has 10 Ambassadors for Thursday; none for Friday; and Cindy will be the ambassador on Saturday.

**Membership Communications****Lauri Laufman**

Catherine Miller now has Dick McGaughy on her committee from Sugar Land. Carol Winograd will be leaving the request for volunteers on the website another month and then remove. Catherine would like a person from Katy and more from the central Houston/WBA area.

**Website & Information****Lauri Laufman**

Lauri commended Carol Winograd and Allison Ochsner for the excellent job they are doing at rotating and keeping relevant information.



**Bridge in Schools****Kathleen Malcolmson**

No report.

**Bridge as a Sport****Nancy Guthrie**

Presentation will be made again to the UIL on October 20th.

**Supplies****Clif Rice**

Clif reported that all is on schedule for the August Sectional. For this tournament, only single-sided score sheets will be available for the pair games.

**Awards****Sheryl Thomas**

No report.

**New Business****District Report****Kathleen Malcolmson**

No update.

**Procedure Manual****Lauri Laufman**

As the position of Charity Coordinator has not previously been included in the manual, the job requirements and duties of the Charity Coordinator were presented, discussed, and edited. They will be added into the appropriate section for reference.

**Tournament Contracts/Future****Lauri Laufman**

Negotiations are ongoing.

**Incident History****Brigitte Sandifer**

Brigitte Sandifer asked to address the board with a question and suggestion. She asked: **Does the Board keep a log of incidents as a reference for new Board members, etc...as an awareness of the past and a tracking of trends?** She cited that as Board members change, it would be helpful to keep such an ongoing document available. Discussion ensued. Decision was made that the "Board Incident History" be reported in Box for all reportable incidents.

**Speakers****Lauri Laufman**

Discussion about rotating speakers and topics at the tournaments ensued. Suggestion was made and approved that a listing of speakers and topics be posted in Box for every tournament to ensure that rotation of both speakers and topics was easier to enforce.

**Executive Session**

**A motion was made and approved to go into Executive Session.**

The Board spent 13 minutes in Executive Session.

**A motion to end Executive Session was made and approved by all.**

## **Adjournment**

**Motion: That the meeting be adjourned.**

Motion was approved by all.

Meeting was adjourned at 10:55 am.

**Next Board Meeting on September 9, 2019 at 9:30 am at Tracy Gee.**

Respectfully submitted,

Nancy Guthrie, Sit-In for Unit 174 Secretary

