

**Memorandum of Discussion**  
**ACBL Unit 174 Board of Directors Meeting**  
**April 4, 2016**  
**Westside Bridge Academy**

**Call to order**

**Nancy Strohmer**

*Nancy Strohmer, President of Unit 174, called the meeting to order at 6:55 pm.*

*Directors present were: Bob Armstrong, John Caudill, Daniel Jackson, Daniel Leightman, Bill Riley, Mildred Breed, Ken Hudson and Nancy Strohmer.*

*Directors absent were: Walter Freitag*

*Other attending was: Gary Hercules.*

**Welcome New Members**

**Nancy Strohmer**

*Nancy introduced Mildred Breed, Ken Hudson and Bill Riley as winners of the election.*

**Approval of minutes**

**Ken Hudson**

*Walter Freitag had emailed copies of the March 2016 minutes to the Board Members.*

**Motion: That the March 2016 Minutes be approved.**

*The above motion was made by Daniel Jackson and seconded by John Caudill. The motion was approved by all.*

**Treasurer's Report**

**Gary Hercules**

*Gary Hercules stated that the accounting for the April Sectional tournament has not been completed but there were efficiencies made in the number of directors and caddies present.*

**Motions: That the December 2015, January and February 2016 Treasurer's reports be approved.**

*The above motion was made by Bill Riley, John Caudill and John Cauldill and were seconded by Bob Armstrong, Daniel Jackson and Ken Hudson. The motion was approved by all.*



*There was no report.*

**Old Business****LSR 2016****Nancy/Bob**

*There is one small outstanding receipt remaining and all else is complete.*

**April 2016 Sectional / Annual Meeting****Dan/Nancy**

Dan Leightman reported that the table count was 619 – slightly down from last year. The estimated revenue/expenses were in line with budget. The Director's expense more than last year and Caddie expenses less than planned. An opportunity for improvement is the use of meal tickets for Sunday lunches given out by caddies during the morning play to ensure enough veggie sandwiches and lunches overall. Many compliments were received from the membership on the service performed by the caddies and the job performed by the tournament directors. The Hospitality Desk should be staffed after games played to ensure awards recorded and given out. The Annual Meeting was very well organized and presented efficiently. A recommendation was made to notify the Ace of Clubs and McKinney winners prior to meeting to ensure they are present to accept awards.

**June Sectional Schedule – approve budget/schedule****John**

*John Caudill and all board members present reviewed the flyer.*

**August Sectional Schedule****Dan**

*Daniel Leightman informed the Board that all games will start at 10:00 AM. This decision based upon survey results and the drop-off of tables playing in the evening games. There will be evening games played. This change to the schedule is anticipated to be a breakeven proposition with the increased players offset by the additional expense of having directors arrives a night early. Set-up will start at 7:30 AM on day one of the tournament. The number of teams per bracket was discussed – 7 or 8 and Dan, Bob and Bill to work and present proposal at the next board meeting.*

**Motion: A motion to not provide lunches on Sunday was made.**

The above motion was made by John Caudill and seconded by Bill Riley. The motion was approved by all.

*This action should be communicated well in advance of tournament to ensure players are aware of change. The Sunday schedule may need to be altered to ensure enough time to eat lunch.*

*An IMP pair session will be added to the schedule - one two session event to be held.*

*Daniel Jackson took an action item to work moving Swiss/Pairs/Novices tables for the Sectional and will present recommendation at the next Board Meeting.*

**Selected Areas of Emphasis for 2015/Board Assignments****Group**

*2016 selected areas of emphasis will be produced at the May 9<sup>th</sup> annual board planning meeting.*

*GNT/NAP: After discussing with Bert Onstott and Beverley Cheatham, John Caudill reported that NAP will be held at BCOH.*

*We will continue hold the NAP A&C and B flights on the same day as in previous tournaments.*



**LBIAD****Walter Frietag**

*Walter Frietag will do further follow-up to be used by the unit and the ACBL as far as number of attendees who have joined ACBL/taken lessons after the event.*

**LBIAD Teacher Compensation****All**

**Motion:** After discussion, a motion was made that the LBIAD instructor be paid \$750.00 for conducting workshop.

*The above motion was made by Bill Riley and seconded by John Caudill. The motion was approved by all.*

**Club Connection****Bill Riley**

Bill reported that we have visited 15 clubs and there are 10 clubs remaining to be visited. Bill will schedule the next visit.

**Box.Net****Daniel Jackson**

Daniel will conduct training on box.net at the June Sectional tournament..

**Procedures Update****Daniel Jackson**

Daniel is continuing to work on this

**Annual Meeting Process****All**

All of the Board's efforts this year regarding a new format for the Annual Meeting paid off with a well-run and productive meeting. Many positive comments resulting were received from attendees.

**Partnership Desk****Nancy/Bill**

*The new link for tournament partnerships will be to the ACBL website. The Unit site will no longer be used. The tournament flyers need to be updated to ensure the correct information is reflected. Bert Onstott to work to ensure the electronic version is working properly.*

**New Business****Election of Officers****Nancy****Election of Officers:**

*The nominating process and election of new officers was held.*

*Bob Armstrong was elected new President, Bill Riley Vice President and Ken Hudson Secretary. Gary Hercules was approved as Treasurer.*

**Physically challenged Players – LSR Verbiage****All**

*Nancy Strohmer has confirmed with DIC Kevin Perkins that these players can let the DIC know when they arrive to hold an entry for them so that they do not have to stand in line. Nancy will propose the verbiage that will be added to the LSR flyer.*

**Posting on Homepage – Policies and Procedures Manual****All**

*No Action taken*

**Resignation of Walter Frietag****Nancy**

*Walter Frietag resigned from the Board due to personal reasons. Nancy read his letter of resignation, to be effective April 4<sup>th</sup>, and recognized all of his hard work and dedication as the Board Secretary and in charge of supplies. His replacement will be appointed by the Board.*

### **Executive Session**

*Motion: To go into Executive Session.*

*The above motion was made by Nancy Strohmer and seconded by Daniel Jackson. The motion was approved by all.*

*Motion: To end Executive Session.*

*The above motion was made by Bob Armstrong and seconded by Daniel Jackson. The motion was approved by all.*

*After the Executive Session, we went back into regular session, and Dianna Gittelman was appointed to fill the position vacated by Walter Frietag.*

### **Future Board Meetings**

*The next Unit Board meeting will be held on Monday, May 2 2016 at 7:00 pm at Westside Bridge Academy.*

### **Annual Planning Meeting**

*The Annual Planning Meeting will be held Monday May 9, 2016 at Tracy Gee's starting at 9:00 am.*

### **Adjournment**

**Motion: That the meeting be adjourned.**

*The motion was made by Daniel Jackson and seconded by Ken Hudson. The motion was approved by all.*

Respectfully submitted,

Ken Hudson, Secretary

