

TOURNAMENT LOCATION REQUIREMENTS

- Total square foot needs - Approximately 10,000 sq. ft.
- Free Parking for X number of cars (based on projected volume)
- Food area access (is there a charge?). Can we bring in food or can they provide low cost food options?
- Access early to the site (the day before) and supply pickup (the day after the tournament)
- Air conditioning control
- Confirm that we can bring food/drinks/water/candy, etc. without a charge
- Confirm lock down of area throughout the tournament. Confirm times we would have access to the area (7:30 am to 8:00 pm)
- Describe if there is security support for parking.
- Chairs for tables (based on projected volume)
- Adequate lighting
- Access to caddies
- Staff to set up chairs. (can use caddies)
- Adequate number of bathrooms
- Loading dock to unpack supplies
- Access to electrical hook up speakers, timers, computers, etc.
- Access to ice
- Internet access
- Contract with language acceptable to Board - similar to prior contracts
- Microphone hookup support depending on layout